



## Posthumous Degree Policy

Administrative Division: Enrollment Management

Responsible Unit: Registrar

Contact: Aimee Demarest, ademaraest@steu.edu

Who Should Read this Policy: University Community

Effective Date: 7/1/2022

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### Policy Statement (Calibri Font size 14)

The Saint Elizabeth University seeks to recognize the academic achievements of students who were enrolled at the institution at the time of their death, and to commemorate those achievements for the benefit of their families and the community. This goal must be achieved with due attention to academic and institutional integrity. Posthumous degrees may therefore be awarded under the criteria and procedures set forth in this statement.

### The Policy

#### **Undergraduate Degrees**

Any undergraduate student who at the time of his/her death was enrolled in good standing with Saint Elizabeth University and had completed 90 semester hours toward a degree shall, upon the recommendation of the Provost and Vice President for Academic Affairs and Student Life be awarded the degree.

#### **Graduate Degrees**

Any student who at the time of his/her death was enrolled in good standing in a graduate degree program and had completed two-thirds of the requirements toward a graduate degree at Saint Elizabeth University, shall upon the recommendation of the Provost and Vice President for Academic Affairs and Student Life, be awarded the degree.

The Provost and Vice President of Academic Affairs and Student Life will advise the immediate family member who made the request of its final disposition. If the final decision is favorable, the Registrar's Office will be notified and, time permitting, will add the student's name and posthumous designation to the commencement program.

### Procedures to Implement this Policy

A member of the immediate family may recommend that a student enrolled in an SEU degree program at the time of his/her death be awarded a posthumous degree.

The request must be submitted to the Office of Academic Affairs, which will first verify the death of the student and next ascertain his or her enrollment status and academic standing.

The Provost and Vice President for Academic Affairs and Student Life will recommend the awarding of a posthumous degree, provided the criterion are met.

### Policy History

Date	Description (Review, Revision, Approval)	Approved/Reviewed By	Effective Date
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12/13/22	Review	Policy Task Force	7/1/2022

Policy Location(s)

Provide URL when applicable

- President’s Office
- Registrar
- <https://my.steu.edu/policies>